

FEDERAL BUREAU OF INVESTIGATION
FOI/PA
DELETED PAGE INFORMATION SHEET
FOI/PA# 1258341-0

Total Deleted Page(s) = 1
Page 145 ~ Duplicate;

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FEDERAL BUREAU OF INVESTIGATION
FOI/PA
DELETED PAGE INFORMATION SHEET
FOI/PA# 1205567-0

Total Deleted Page(s) = 1
Page 145 ~ Duplicate;

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[Redacted] (AT)(FBI)

From: [Redacted] (AT)(FBI)
Sent: Monday, December 10, 2012 1:02 PM
To: [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
[Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
[Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
[Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
[Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
Subject: RE: [Redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

b6

Anytime works for me.

Respectfully,

[Redacted]
Administrative Specialist - Management Analysis
Atlanta Field Office

[Redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [Redacted] (AT) (FBI)
Sent: Monday, December 10, 2012 11:32 AM
To: [Redacted] (AT)(FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
[Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
[Redacted] (AT)(FBI); [Redacted] (AT) (FBI); [Redacted] (AT)(FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
[Redacted] (AT) (FBI)
Subject: RE: [Redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

I'm around in the am - does 9 am work for everyone to meet?

From: [Redacted]

[redacted] - US Attorney's office

[redacted] - very few words...

SAC - presentation of creds

Is there anyone else we know of who will say a few words [redacted] Family?

Let me know and I will put them ion the agenda.

I will have a draft of the agenda on Monday [redacted]

We'll go over it then.

b6

Thanks much.

[redacted]

From: [redacted] (AT)(FBI)
Sent: Friday, December 07, 2012 12:26 PM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
[redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
[redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
[redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good morning Committee,

I wanted to first thank each of you for your hard work and dedication to making sure [redacted] event is "AWESOME". I wanted to touch base with each of you to see how you're coming along with handling your assignments (previous email notes below). Please provide me with an update as soon as time permits. Also [redacted] can you please handle making place cards for the head table? Currently the names are as follows:

[redacted]

SAC Mark Giulano
ASAC Angela Tobon

[redacted]

There are two or three additional names, but I'll provide them to you upon [redacted] return in the office on Monday.

Respectfully,

[redacted]

Administrative Specialist - Management Analysis

Atlanta Field Office



<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT)(FBI)
 Sent: Wednesday, November 28, 2012 12:04 PM
 To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
 [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
 [redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI)
 Cc: [redacted] (AT) (FBI)
 Subject: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

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Good afternoon,

SA [redacted] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) -- [redacted]
 (provide to [redacted])
2. Create retirement program - [redacted]
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [redacted] (forward to [redacted])
4. Obtain some photos of your nieces & etc. - [redacted] (forward to [redacted])
 [redacted]
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [redacted]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [redacted]

- 7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [redacted]
- 8. Request ASAC Criminal write a retirement congratulation letter [redacted]
- 9. Request SAC write a retirement congratulation letter. [redacted]
- 10. Ask [redacted] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) - [redacted]
- 11. Obtain podium w/seal to transport to seventh floor [redacted]
- 12: Obtain four easels from supply, and photo lab make posters: [redacted] (Get with me regarding the poster information)
- 13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [redacted] Obtain funds from money collected: keep receipt)
- 14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)
- 15. Wrap fork in nankin with red tie and place one at each table setting: [redacted]
- 16. Handle posters: [redacted]

Day before the event: Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

Day of the event: The following individuals please handle food prep and set up as noted below:

- Drink Stations: Punch/Coffee/Water/Ice - [redacted]
- Vegetable Platters/Cheese Platters: [redacted]
- Fruit Platters/Pasta Salad: [redacted]
- Deserts/Rolls: [redacted]
- Swedish meatballs/Chicken: [redacted]
- Pigs-n-a-blanket: [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [redacted]

Respectfully,



*Administrative Specialist - Management Analysis
Atlanta Field Office*



<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

[Redacted]

Administrative Specialist - Management Analysis
Atlanta Field Office

[Redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

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From: [Redacted] (AT)(FBI)
Sent: Wednesday, November 28, 2012 12:04 PM
To: [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
[Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT)(FBI);
[Redacted] (AT)(FBI); [Redacted] (AT) (FBI); [Redacted] (AT)(FBI)
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Subject: [Redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

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[Redacted]
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Deserts/Rolls: [redacted]

Swedish meatballs/Chicken: [redacted]

Pigs-n-a-blanket: [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [redacted]

Respectfully,

[Redacted]

Administrative Specialist - Management Analysis
Atlanta Field Office

[Redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

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We'll go over it then.

Thanks much.

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 To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
 [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI);
 [redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
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[redacted]
 SAC Mark Giulano
 ASAC Angela Tobon
 [redacted]

There are two or three additional names, but I'll provide them to you upon [redacted] return in the office on Monday.

Respectfully,

[redacted]
 Administrative Specialist - Management Analysis
 Atlanta Field Office

[redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>
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 Sent: Wednesday, November 28, 2012 12:04 PM
 To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
 [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
 [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI)
 Cc: [redacted] (AT) (FBI)
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Classification: UNCLASSIFIED
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Fruit Platters/Pasta Salad: [redacted]

Deserts/Rolls: [redacted]

Swedish meatballs/Chicken: [redacted]

Pigs-n-a-blanket: [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [redacted]

Respectfully,

[redacted signature box]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted signature box]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

=====
Classification: UNCLASSIFIED



SAC Mark Giulano
ASAC Angela Tobon



There are two or three additional names, but I'll provide them to you upon  return in the office on Monday.

Respectfully,



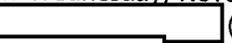
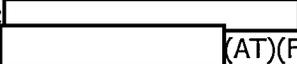
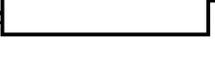
*Administrative Specialist - Management Analysis
Atlanta Field Office*

b6



<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the science of management says is possible." By Colin Powell

From:  (AT)(FBI)
Sent: Wednesday, November 28, 2012 12:04 PM
To:  (AT) (FBI);  (AT) (FBI);  (AT) (FBI);  (AT) (FBI);
 (AT) (FBI);  (AT) (FBI);  (AT) (FBI);  (AT)(FBI);
 (AT)(FBI);  (AT) (FBI);  (AT)(FBI)
Cc:  (AT) (FBI)
Subject:  RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

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4. Obtain some photos of your nieces & etc. - [redacted] (forward to [redacted])
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If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext [redacted]

Respectfully,

[redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

=====
Classification: UNCLASSIFIED

[redacted] (AT)(FBI)

From: [redacted] (AT)(FBI)
Sent: Monday, December 10, 2012 10:47 AM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
[redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
[redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
[redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
[redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

b6

Classification: UNCLASSIFIED

Thanks [redacted] I appreciate you letting us know. Really wouldn't want her to show up with her name spelled wrong on the place card. ☺

Respectfully,

[redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT) (FBI)
Sent: Monday, December 10, 2012 9:16 AM
To: [redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
[redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
[redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
[redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

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[redacted] actually spells her name this way, not [redacted]

[redacted]

[redacted] (AT)(FBI) [redacted] (AT) (FBI) [redacted] (AT)(FBI)

Cc: [redacted] (AT) (FBI)

Subject: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

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Deserts/Rolls: [redacted]

Swedish meatballs/Chicken: [redacted]

Pigs-n-a-blanket: [redacted]

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Respectfully,

[redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

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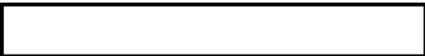
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4. Obtain some photos of your nieces & etc. - [redacted] (forward to [redacted])
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [redacted]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [redacted]
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [redacted]
8. Request ASAC Criminal write a retirement congratulation letter - [redacted]
9. Request SAC write a retirement congratulation letter. - [redacted]
10. Ask [redacted] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) - [redacted]
11. Obtain podium w/seal to transport to seventh floor - [redacted]
- 12: Obtain four easels from supply, and photo lab make posters [redacted] (Get with me regarding the poster information)
13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [redacted] (Obtain funds from money collected: keep receipt)
14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)
15. Wrap fork in napkin with red tie and place one at each table setting: [redacted]
16. Handle posters: [redacted]

Day before the event: Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

Day of the event: The following individuals please handle food prep and set up as noted below:

Drink Stations: Punch/Coffee/Water/Ice - [redacted]



*Administrative Specialist - Management Analysis
Atlanta Field Office*



<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

=====
Classification: UNCLASSIFIED

Respectfully,

[Redacted]

Administrative Specialist - Management Analysis
Atlanta Field Office

[Redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [Redacted] (AT)(FBI)
Sent: Wednesday, November 28, 2012 12:04 PM
To: [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
[Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT)(FBI);
[Redacted] (AT)(FBI); [Redacted] (AT) (FBI); [Redacted] (AT)(FBI)
Cc: [Redacted]
Subject: [Redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

Good afternoon,

SA [Redacted] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) -- [Redacted]
(provide to [Redacted])
2. Create retirement program - [Redacted]
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [Redacted] (forward to [Redacted])
4. Obtain some photos of your nieces & etc. - [Redacted] (forward to [Redacted])
[Redacted]
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [Redacted]

Respectfully,

[Redacted]

Administrative Specialist - Management Analysis
Atlanta Field Office

b6

[Redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[Redacted]

(AT)(FBI)

From: [Redacted] (AT)(FBI)
 Sent: Monday, December 10, 2012 8:48 AM
 To: [Redacted] (AT)(FBI); [Redacted] (AT)(FBI); [Redacted] (AT)(FBI);
 [Redacted] (AT)(FBI)
 Subject: RE: [Redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

b6

=====

Good morning [Redacted]

Can you please provide the committee with an attendance count? So we can get an ideal as to if we have reached 100 attendees regarding the budget. Thanks.

Respectfully,

[Redacted]

Administrative Specialist - Management Analysis
Atlanta Field Office

[Redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [Redacted] (AT)(FBI)
 Sent: Monday, December 10, 2012 8:36 AM
 To: [Redacted] (AT)(FBI); [Redacted] (AT)(FBI); [Redacted] (AT)(FBI); [Redacted] (AT)(FBI);
 [Redacted] (AT)(FBI); [Redacted] (AT)(FBI); [Redacted] (AT)(FBI); [Redacted] (AT)(FBI);
 [Redacted] (AT)(FBI); [Redacted] (AT)(FBI); [Redacted] (AT)(FBI); [Redacted] (AT)(FBI);
 [Redacted] (AT)(FBI)
 Subject: RE: [Redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED
 Importance: High

Classification: UNCLASSIFIED

=====

Good morning Committee,

The SAC for a second time as they changed the signature line. We will have this at Highwoods on Monday am.

The PowerPoint presentation is almost done and will be ready.

I have the following who will say a few words:

[redacted] with SWAT plaque presentation

[redacted] - US Attorney's office

[redacted] - very few words...

SAC - presentation of creds

Is there anyone else we know of who will say a few words? [redacted] Family?

Let me know and I will put them on the agenda.

I will have a draft of the agenda on Monday [redacted]

We'll go over it then.

Thanks much.

[redacted]

From: [redacted] (AT)(FBI)
 Sent: Friday, December 07, 2012 12:26 PM
 To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
 [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI);
 [redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
 [redacted] (AT) (FBI)
 Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good morning Committee,

I wanted to first thank each of you for your hard work and dedication to making sure [redacted] event is "AWESOME". I wanted to touch base with each of you to see how you're coming along with handling your assignments (previous email notes below). Please provide me with an update as soon as time permits. Also, [redacted] can you please handle making place cards for the head table? Currently the names are as follows:

[redacted]

SAC Mark Giulano
ASAC Angela Tobon

[redacted]

There are two or three additional names, but I'll provide them to you upon [redacted] return in the office on Monday.

Respectfully,

[redacted]

Administrative Specialist - Management Analysis
Atlanta Field Office

[redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT)(FBI)
Sent: Wednesday, November 28, 2012 12:04 PM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
[redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI);
[redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI)
Cc: [redacted] (AT) (FBI)
Subject: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

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Good afternoon,

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(provide to [redacted])
2. Create retirement program - [redacted]
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [redacted] (forward to [redacted])

4. Obtain some photos of your nieces & etc. - [] (forward to []
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5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - []
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - []
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - []
8. Request ASAC Criminal write a retirement congratulation letter - []
9. Request SAC write a retirement congratulation letter. - []
10. Ask [] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) - []
[]
11. Obtain podium w/seal to transport to seventh floor - []
- 12: Obtain four easels from supply, and photo lab make posters: [] (Get with me regarding the poster information)
13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [] (Obtain funds from money collected: keep receipt)
14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)
15. Wrap fork in napkin with red tie and place one at each table setting: []
[]
16. Handle posters: []

Day before the event: Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

Day of the event: The following individuals please handle food prep and set up as noted below:

- Drink Stations: Punch/Coffee/Water/Ice - []
- Vegetable Platters/Cheese Platters: []
- Fruit Platters/Pasta Salad: []
- Deserts/Rolls: []
- Swedish meatballs/Chicken: []

Pigs-n-a-blanket:

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext.

Respectfully,

*Administrative Specialist - Management Analysis
Atlanta Field Office*

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

Classification: UNCLASSIFIED
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 (provide to [])
2. Create retirement program - []
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [] (forward to [])
4. Obtain some photos of your nieces & etc. - [] (forward to []
 [])
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14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)

15. Wrap fork in napkin with red tie and place one at each table setting: [redacted]

16. Handle posters: [redacted]

Day before the event: Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

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Vegetable Platters/Cheese Platters: [redacted]

Fruit Platters/Pasta Salad: [redacted]

Deserts/Rolls: [redacted]

Swedish meatballs/Chicken: [redacted]

Pigs-n-a-blanket: [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [redacted]

Respectfully,

[redacted signature]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[Redacted]

(AT)(FBI)

From: [Redacted] (AT)(FBI)
 Sent: Monday, December 10, 2012 8:36 AM
 To: [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
 [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
 [Redacted] (AT) (FBI); [Redacted] (AT)(FBI); [Redacted] (AT)(FBI);
 [Redacted] (AT) (FBI); [Redacted] (AT)(FBI); [Redacted] (AT) (FBI);
 [Redacted] (AT) (FBI)
 Subject: RE: [Redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA ---
 UNCLASSIFIED

Importance: High

Classification: UNCLASSIFIED

Good morning Committee,

When I made the arrangements with the table/chair company they have agreed to come and set the tables up for us on Wednesday on the seventh floor. We'll need individuals to help us set up the decorations and etc. Also [Redacted] can you please check and see if we can bring the podium over on Wednesday.

[Redacted] can you check with [Redacted] at Highwoods to see what time we can access the room for the table delivery, and to decorate on Wednesday. Afterwards can you contact the table company and let them know what time they can deliver the tables/chairs or have them call your cell phone when they're in route.

Committee once [Redacted] gets a time for that, then we'll set up a time to meet over there. Also, those committee members who are available Wednesday morning we'll need to try and meet for about .30 minutes at the main building to get additional leads to handle regarding purchasing the food and etc. Thanks everyone for your assistance and I'm sure [Redacted] will be pleased.

Respectfully,

[Redacted]

Administrative Specialist - Management Analysis
Atlanta Field Office

[Redacted]



Good afternoon,

SA [] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

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(provide to [])
2. Create retirement program - []
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [] (forward to [])
4. Obtain some photos of your nieces & etc. - [] (forward to []
[])
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - []
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - []
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - []
8. Request ASAC Criminal write a retirement congratulation letter - []
9. Request SAC write a retirement congratulation letter. - []
10. Ask [] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) - []
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11. Obtain podium w/seal to transport to seventh floor - []
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14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)
15. Wrap fork in napkin with red tie and place one at each table setting: []
[]
16. Handle posters: []

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Day of the event: The following individuals please handle food prep and set up as noted below:

Drink Stations: Punch/Coffee/Water/Ice - [redacted]

Vegetable Platters/Cheese Platters: [redacted]

Fruit Platters/Pasta Salad: [redacted]

Deserts/Rolls: [redacted]

Swedish meatballs/Chicken: [redacted]

Pigs-n-a-blanket: [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [redacted]

Respectfully,

[redacted signature]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted signature]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

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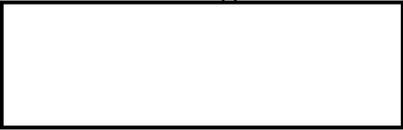
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Classification: UNCLASSIFIED

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*Administrative Specialist - Management Analysis
Atlanta Field Office*



<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[redacted] (AT)(FBI)

From: [redacted] (AT)(FBI)
Sent: Friday, December 07, 2012 1:47 PM
To: [redacted] (AT)(FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

AWESOME [redacted] That podium is fine. Just check with [redacted] to make sure it's okay to bring that one over. Thanks again.

Respectfully,

[redacted]
*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT) (FBI)
Sent: Friday, December 07, 2012 12:59 PM
To: [redacted] (AT)(FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

I will get the podium over to the 7th floor on Thursday. Is it the one in the SAC conference room on the 4th floor?

I am available to help out with set up and break down.

[redacted]

From: [redacted] (AT)(FBI)
Sent: Friday, December 07, 2012 12:26 PM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);

15. Wrap fork in napkin with red tie and place one at each table setting:

16. Handle posters:

Day before the event: Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

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Deserts/Rolls:

Swedish meatballs/Chicken:

Pigs-n-a-blanket:

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext.

Respectfully,

*Administrative Specialist - Management Analysis
Atlanta Field Office*

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[Redacted]

(AT)(FBI)

From: [Redacted] (AT)(FBI)
Sent: Friday, December 07, 2012 1:46 PM
To: [Redacted] (AT)(FBI)
Subject: RE: REQUEST SAC GIULIANO ATTENDANCE/PRESENTATIONS @ [Redacted] RETIREMENT --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Thanks Lady! Appreciate it.

Respectfully,

[Redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[Redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [Redacted] (AT)(FBI)
Sent: Friday, December 07, 2012 1:04 PM
To: [Redacted] (AT)(FBI)
Subject: RE: REQUEST SAC GIULIANO ATTENDANCE/PRESENTATIONS @ [Redacted] RETIREMENT --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

[Redacted] - it will not be a problem. He is planning on attending. The letter will have to be next week. I'm swamped. But we'll make sure to get one done.

[Redacted]
*SAC Secretary
Atlanta Division*
[Redacted]

From [Redacted] (AT)(FBI)

Sent: Friday, December 07, 2012 12:26 PM

To: [redacted] (AT)(FBI)

Subject: REQUEST SAC GIULIANO ATTENDANCE/PRESENTATIONS @ [redacted] RETIREMENT --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good morning [redacted]

Special Agent [redacted] retirement celebration will be Thursday, December 13, 2012 @ 2:00 pm. I wanted to know if SAC Giuliano will be available to attend the celebration? And if so, can he present SA [redacted] retirement plaque?

Also, can he present the retirement letter from him to her at the celebration? I appreciate any help you can provide me on this. Thanks in advance.

Respectfully,

[redacted]
Administrative Specialist - Management Analysis
Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

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SAC Secretary
Atlanta Division

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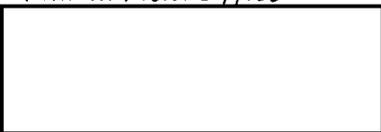
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[redacted]
Administrative Specialist - Management Analysis
Atlanta Field Office



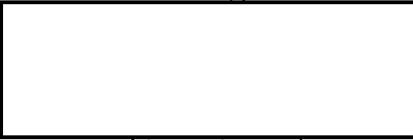
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Atlanta Field Office



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From: [redacted] (AT)(FBI)
 Sent: Wednesday, November 28, 2012 12:04 PM
 To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
 [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI);
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5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [redacted]
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- Vegetable Platters/Cheese Platters:
- Fruit Platters/Pasta Salad:
- Deserts/Rolls:
- Swedish meatballs/Chicken:
- Pigs-n-a-blanket:

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext.

Respectfully,

*Administrative Specialist - Management Analysis
Atlanta Field Office*

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[Redacted]

(AT)(FBI)

From: [Redacted] (AT)(FBI)
Sent: Friday, December 07, 2012 11:43 AM
To: [Redacted] (AT)(FBI)
Subject: REQUEST ASAC TOBON ATTENDANCE/PRESENTATIONS @ [Redacted]
RETIREMENT --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good morning [Redacted]
Special Agent [Redacted] retirement celebration will be Thursday, December 13, 2012 @ 2:00 pm. I wanted to know if ASAC Tobon will be available to attend the celebration? And if so, can she present SA [Redacted] with the office retirement gift?

Also, can she present the retirement letter from her to [Redacted] at the celebration? I appreciate any help you can provide me on this. Thanks in advance

Respectfully,

[Redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[Redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

=====
Classification: UNCLASSIFIED

[Redacted] (AT)(FBI)

From: [Redacted] (AT)(FBI)
Sent: Friday, December 07, 2012 11:44 AM
To: [Redacted] (AT)(FBI)
Subject: REQUEST SAC GIULIANO ATTENDANCE/PRESENTATIONS @ [Redacted]
RETIREMENT --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Good morning [Redacted]
Special Agent [Redacted] retirement celebration will be Thursday, December 13, 2012 @ 2:00 pm. I wanted to know if SAC Giuliano will be available to attend the celebration? And if so, can he present SA [Redacted] retirement plaque?

Also, can he present the retirement letter from him to her at the celebration? I appreciate any help you can provide me on this. Thanks in advance.

Respectfully,

[Redacted]
*Administrative Specialist - Management Analysis
Atlanta Field Office*

[Redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

=====
Classification: UNCLASSIFIED

[Redacted] (AT)(FBI)

From: [Redacted] (AT)(FBI)
 Sent: Friday, December 07, 2012 10:59 AM
 To: [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
 [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
 [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
 [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
 [Redacted] (AT) (FBI)
 Subject: RE: [Redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
 =====

Good morning Committee,
 I wanted to first thank each of you for your hard work and dedication to making sure [Redacted] event is "AWESOME". I wanted to touch base with each of you to see how you're coming along with handling your assignments (previous email notes below). Please provide me with an update as soon as time permits. Also, [Redacted] can you please handle making place cards for the head table? Currently the names are as follows:

[Redacted]
 SAC Mark Giulano
 ASAC Angela Tobon
 [Redacted]

There are two or three additional names, but I'll provide them to you upon [Redacted] return in the office on Monday.

Respectfully,

[Redacted]
 Administrative Specialist - Management Analysis
 Atlanta Field Office

[Redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT)(FBI)
Sent: Wednesday, November 28, 2012 12:04 PM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
[redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI);
[redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI)
Cc: [redacted] (AT) (FBI)
Subject: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

b6

Good afternoon,

SA [redacted] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) -- [redacted]
(provide to [redacted])
2. Create retirement program - [redacted]
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [redacted] (forward to [redacted])
4. Obtain some photos of your nieces & etc. - [redacted] (forward to [redacted])
[redacted]
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [redacted]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [redacted]
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [redacted]
8. Request ASAC Criminal write a retirement congratulation letter - [redacted]
9. Request SAC write a retirement congratulation letter. [redacted]
10. Ask [redacted] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) - [redacted]
[redacted]

b6

- 11. Obtain podium w/seal to transport to seventh floor - [redacted]
- 12. Obtain four easels from supply, and photo lab make posters [redacted] (Get with me regarding the poster information)
- 13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [redacted] (Obtain funds from money collected: keep receipt)
- 14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)
- 15. Wrap fork in napkin with red tie and place one at each table setting: [redacted]
- [redacted]
- 16. Handle posters: [redacted]

Day before the event: Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

Day of the event: The following individuals please handle food prep and set up as noted below:

- Drink Stations: Punch/Coffee/Water/Ice - [redacted]
- Vegetable Platters/Cheese Platters: [redacted]
- Fruit Platters/Pasta Salad [redacted]
- Deserts/Rolls: [redacted]
- Swedish meatballs/Chicken: [redacted]
- Pigs-n-a-blanket: [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext [redacted]

Respectfully,

[redacted signature box]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted contact information box]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

=====
Classification: UNCLASSIFIED

[Redacted] (AT)(FBI)

From: [Redacted] (AT)(FBI)
Sent: Friday, December 07, 2012 10:42 AM
To: [Redacted] (AT)(FBI)
Subject: RE: [Redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Hi [Redacted]

Thanks for your kind words. Since [Redacted] wants clear plates, cups, and forks can you pick up the 9" clear plates (150), 16 ounce clear cups (150), and a box of clear forks (300) from Sam's Club? Also, can you please pick up 300 black lunch napkins from Party City? If you like you can pick the Styrofoam cups up from the Dollar Store (3 packs = 60 cups). Can you please bring these items on Monday, because two young ladies will be putting them together with a ribbon around them. Thanks again for handling your lead and following up with me. Call me if you need any additional info.

Respectfully,

[Redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[Redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [Redacted] (AT)(FBI)
Sent: Friday, December 07, 2012 10:17 AM
To: [Redacted] (AT)(FBI)
Subject: RE: [Redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED
Importance: High

Classification: UNCLASSIFIED
=====

Good Morning [Redacted]

2. Create retirement program - [redacted]
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [redacted] (forward to [redacted])
4. Obtain some photos of your nieces & etc. - [redacted] (forward to [redacted])
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [redacted]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [redacted]
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [redacted]
8. Request ASAC Criminal write a retirement congratulation letter - [redacted]
9. Request SAC write a retirement congratulation letter. - [redacted]
10. Ask [redacted] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) - [redacted]
11. Obtain podium w/seal to transport to seventh floor - [redacted]
- 12: Obtain four easels from supply, and photo lab make posters: [redacted] (Get with me regarding the poster information)
13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [redacted] (Obtain funds from money collected: keep receipt)
14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)
15. Wrap fork in napkin with red tie and place one at each table setting: committee members

Day before the event: Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

Day of the event: The following individuals please handle food prep and set up as noted below:

- Drink Stations: Punch/Coffee/Water/Ice - [redacted]
- Vegetable Platters/Cheese Platters: [redacted]
- Fruit Platters/Pasta Salad: [redacted]
- Deserts/Rolls: [redacted]

Swedish meatballs/Chicken: [redacted]

Pigs-n-a-blanket: [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [redacted]

Respectfully,

[redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

SA [redacted] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) -- [redacted]
(provide to [redacted])
2. Create retirement program - [redacted]
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [redacted] (forward to [redacted])
4. Obtain some photos of your nieces & etc. - [redacted] (forward to [redacted])
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [redacted]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [redacted]
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [redacted]
8. Request ASAC Criminal write a retirement congratulation letter [redacted]
9. Request SAC write a retirement congratulation letter. - [redacted]
10. Ask [redacted] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) - [redacted]
11. Obtain podium w/seal to transport to seventh floor - [redacted]
- 12: Obtain four easels from supply, and photo lab make posters [redacted] (Get with me regarding the poster information)
13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [redacted] (Obtain funds from money collected: keep receipt)
14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)
15. Wrap fork in napkin with red tie and place one at each table setting: committee members

Day before the event: Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

Day of the event: The following individuals please handle food prep and set up as noted below:

Drink Stations: Punch/Coffee/Water/Ice - [Redacted]

Vegetable Platters/Cheese Platters: [Redacted]

Fruit Platters/Pasta Salad: [Redacted]

Deserts/Rolls: [Redacted]

Swedish meatballs/Chicken: [Redacted]

Pigs-n-a-blanket: [Redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [Redacted]

Respectfully,

[Redacted Signature]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[Redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[redacted] (AT)(FBI)

From: [redacted] (AT) (FBI)
Sent: Monday, December 03, 2012 11:38 AM
To: [redacted] (AT)(FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Thanks [redacted]
I have [redacted] working on the Hold Harmless Agreement we need signed to use the space
And I will fax the table and chair order over to the company today.
I'll put it on my credit card and get reimbursed at the end.
We're getting there!

From: [redacted] (AT)(FBI)
Sent: Thursday, November 29, 2012 8:29 AM
To: [redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Nope [redacted] has not provided her list as far as I know. I'll follow-up with her about this since she sits on the eight floor around the corner from me.

Respectfully,

[redacted]
*Administrative Specialist - Management Analysis
Atlanta Field Office*

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT) (FBI)
Sent: Wednesday, November 28, 2012 5:42 PM
To: [redacted] (AT)(FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

Ok we will start pushing it.

Did [redacted] get us a list of outside folks?
I'll remind the retired folks like [redacted] who is here at
The office on the wire with me tomorrow.

b6

From: [redacted] (AT)(FBI)
Sent: Wednesday, November 28, 2012 4:09 PM
To: [redacted] (AT)(FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

Hi [redacted]
This is pushing it because in order for us to break even with this event we would at least need to get
100 people to pay \$12 which would net \$1200. Minus the cost of the tables would amount to \$895
dollars for food and etc. This should be ample enough funds. The main thing is we need to get a
hundred people to commit, any number over this is surplus.

Food per a person: \$8.95
Tables/chairs per person: \$3.05
Total per a person: \$12.00

Respectfully,

[redacted]
*Administrative Specialist - Management Analysis
Atlanta Field Office*



<< OLE Object: Picture (Device Independent Bitmap) >>
"Leadership is the art of accomplishing more than the science of management says is possible." By Colin Powell

From: [redacted] (AT)(FBI)
Sent: Wednesday, November 28, 2012 4:04 PM
To: [redacted] (AT)(FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

b6

Classification: UNCLASSIFIED

=====

Hola []

b6

Table guy came in at \$305 bucks.
We good with our \$12 clams each?
I will be able to help get the tables off the elevator when they show
Up that day.

I will pay for the tables if we are good.

Flyer looks good!

From: [] (AT)(FBI)
Sent: Wednesday, November 28, 2012 12:04 PM
To: [] (AT) (FBI); [] (AT) (FBI); [] (AT) (FBI); [] (AT) (FBI);
[] (AT) (FBI); [] (AT) (FBI); [] (AT) (FBI); [] (AT)(FBI);
[] (AT)(FBI); [] (AT) (FBI); [] (AT)(FBI)
Cc: [] (AT) (FBI)
Subject: [] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

Good afternoon,

SA [] provided me your names regarding you have agreed to assist with^{b6} handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) -- []
(provide to [])
2. Create retirement program - []
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [] (forward to [])
4. Obtain some photos of your nieces & etc. - [] (forward to [])

5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [redacted]

6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [redacted]

7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [redacted]

8. Request ASAC Criminal write a retirement congratulation letter [redacted]

9. Request SAC write a retirement congratulation letter. - [redacted]

10. Ask [redacted] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) - [redacted]
[redacted]

11. Obtain podium w/seal to transport to seventh floor - [redacted]

12: Obtain four easels from supply, and photo lab make posters: [redacted] (Get with me regarding the poster information)

13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [redacted] (Obtain funds from money collected: keep receipt)

14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)

15. Wrap fork in napkin with red tie and place one at each table setting: committee members

Day before the event: Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

Day of the event: The following individuals please handle food prep and set up as noted below:

Drink Stations: Punch/Coffee/Water/Ice - [redacted]

Vegetable Platters/Cheese Platters: [redacted]

Fruit Platters/Pasta Salad: [redacted]

Deserts/Rolls: [redacted]

Swedish meatballs/Chicken: [redacted]

Pigs-n-a-blanket: [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [redacted]

Respectfully,



Administrative Specialist - Management Analysis
Atlanta Field Office



<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

=====
Classification: UNCLASSIFIED

[Redacted] (AT)(FBI)

From: [Redacted] (AT) (FBI)
Sent: Friday, November 30, 2012 2:04 PM
To: [Redacted] (SECD)(FBI); [Redacted] (AT) (FBI); [Redacted] (IR)(FBI);
[Redacted] (AT) (FBI); [Redacted] (AT) (FBI)
Cc: [Redacted] (AT)(FBI)
Subject: [Redacted] Retirement --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good Afternoon,

As you all know [Redacted] will be retiring at the end of this year. We are having an office celebration on Thursday, December 13th. I am sorry for the short notice, however, I am writing to see if any of you would like to write a congratulatory letter to be provided to [Redacted] at her celebration.

Thank You,

[Redacted]

P.S. (Any letters for [Redacted] can be forwarded to my attention)

Classification: UNCLASSIFIED

[Redacted] (AT)(FBI)

From: [Redacted] (AT)(FBI)
Sent: Thursday, November 29, 2012 9:01 AM
To: [Redacted] (AT) (FBI)
Subject: RE: UPDATE RE [Redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Oookie dookie

Respectfully,

[Redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[Redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [Redacted] (AT) (FBI)
Sent: Thursday, November 29, 2012 9:00 AM
To: [Redacted] (AT)(FBI)
Subject: RE: UPDATE RE [Redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Depending on what time you guys start, let me know. I may have an hour in between these two things

From: [Redacted] (AT)(FBI)
Sent: Thursday, November 29, 2012 8:59 AM
To: [Redacted] (AT) (FBI)
Subject: RE: UPDATE RE [Redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

No problem [redacted] Hopefully the other committee members will be available. Thanks for letting me know in advance. ☺ b6

Respectfully,

[redacted]

Administrative Specialist - Management Analysis
Atlanta Field Office

[redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT) (FBI)
Sent: Thursday, November 29, 2012 8:58 AM
To: [redacted] (AT)(FBI)
Subject: RE: UPDATE RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

[redacted] I most likely will not be available to help with the set up on Wednesday, the 12th. There's a conference here on the 3rd floor that day that I will be tied up with until about 1 pm, and I have a dentist appointment after that.

From: [redacted] (AT)(FBI) b6
Sent: Wednesday, November 28, 2012 4:24 PM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
[redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI);
[redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted]
[redacted] (AT) (FBI)
Subject: UPDATE RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED
Importance: High

Classification: UNCLASSIFIED
=====

Good afternoon Committee,

This is a financial update regarding our expenditures so far for the event. Currently we need to ensure that at least 100 individuals come and help us celebrate [redacted] retirement. The tables/chairs have come in at a cost of \$305.00 dollars. In which if 100 people pay the \$12.00 then we have a budget of \$1200.00. The breakdown is as follows:

Tables/Chairs per a person cost: \$3.05

Food/Misc. per-a-person: \$8.95
Total cost per a person: \$12.00

Also, the food and misc. may run us less than \$895. Too include, any individuals over the initial 100 seats reserved (rented) will be standing and those funds will be provided to the Criminal ASAC for presentation to SA [redacted] as the office gift [redacted] noted a Visa Gift Card will be purchased).

Respectfully,

[redacted]

Administrative Specialist - Management Analysis
Atlanta Field Office

[redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT)(FBI)
Sent: Wednesday, November 28, 2012 12:04 PM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
[redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI);
[redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI)
Cc: [redacted] (AT) (FBI)
Subject: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good afternoon,

SA [redacted] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

- 1. Create an RSVP list (for formal invitations to be mailed too.) -- [redacted]
(provide to [redacted])

Swedish meatballs/Chicken: [redacted]

Pigs-n-a-blanket: [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [redacted]

Respectfully,

[redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

=====
Classification: UNCLASSIFIED

[redacted] (AT)(FBI)

From: [redacted] (AT) (FBI)
Sent: Thursday, November 29, 2012 9:00 AM
To: [redacted] (AT)(FBI)
Subject: RE: UPDATE RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Depending on what time you guys start, let me know. I may have an hour in between these two things

From: [redacted] (AT)(FBI)
Sent: Thursday, November 29, 2012 8:59 AM
To: [redacted] (AT) (FBI)
Subject: RE: UPDATE RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

No problem [redacted] Hopefully the other committee members will be available. Thanks for letting me know in advance. ☺

Respectfully,

[redacted]
*Administrative Specialist - Management Analysis
Atlanta Field Office*



<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT) (FBI)
Sent: Thursday, November 29, 2012 8:58 AM
To: [redacted] (AT)(FBI)
Subject: RE: UPDATE RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

[redacted] I most likely will not be available to help with the set up on Wednesday, the 12th. There's a conference here on the 3rd floor that day that I will be tied up with until about 1 pm, and I have a dentist appointment after that.

Classification: UNCLASSIFIED

=====

Good afternoon,

SA [redacted] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) -- [redacted]
(provide to [redacted])
2. Create retirement program - [redacted]
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [redacted] (forward to [redacted])
4. Obtain some photos of your nieces & etc. - [redacted] (forward to [redacted])
[redacted]
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [redacted]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. [redacted]
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement [redacted]
8. Request ASAC Criminal write a retirement congratulation letter - [redacted]
9. Request SAC write a retirement congratulation letter. [redacted]
10. Ask [redacted] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) - [redacted]
[redacted]
11. Obtain podium w/seal to transport to seventh floor - [redacted]
- 12: Obtain four easels from supply, and photo lab make posters: [redacted] (Get with me regarding the poster information)
13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [redacted] (Obtain funds from money collected: keep receipt)

14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)

15. Wrap fork in napkin with red tie and place one at each table setting: committee members

Day before the event: Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

Day of the event: The following individuals please handle food prep and set up as noted below:

Drink Stations: Punch/Coffee/Water/Ice - [redacted]

Vegetable Platters/Cheese Platters: [redacted]

Fruit Platters/Pasta Salad: [redacted]

Deserts/Rolls: [redacted]

Swedish meatballs/Chicken: [redacted]

Pigs-n-a-blanket: [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [redacted]

Respectfully,

[redacted signature box]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted signature box]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

=====
Classification: UNCLASSIFIED

[Redacted] (AT)(FBI)

From: [Redacted] (AT)(FBI)
Sent: Thursday, November 29, 2012 9:00 AM
To: [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
 [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
 [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
 [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
Subject: RE: UPDATE RE: [Redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

AWESOME!!!

Respectfully,

[Redacted]
Administrative Specialist - Management Analysis
Atlanta Field Office



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [Redacted] (AT) (FBI)
Sent: Thursday, November 29, 2012 8:59 AM
To: [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
 [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
 [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
Subject: RE: UPDATE RE: [Redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

I'll try to find my beach photos from way back, including [Redacted] riding the red weenie. I'm sure she would want that as part of the celebration

From: [Redacted] (AT) (FBI)

- 7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [redacted]
- 8. Request ASAC Criminal write a retirement congratulation letter - [redacted]
- 9. Request SAC write a retirement congratulation letter. - [redacted]
- 10. Ask [redacted] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) - [redacted]
- 11. Obtain podium w/seal to transport to seventh floor - [redacted]
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Day before the event: Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

Day of the event: The following individuals please handle food prep and set up as noted below:

- Drink Stations: Punch/Coffee/Water/Ice - [redacted]
- Vegetable Platters/Cheese Platters: [redacted]
- Fruit Platters/Pasta Salad: [redacted]
- Deserts/Rolls: [redacted]
- Swedish meatballs/Chicken: [redacted]
- Pigs-n-a-blanket: [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [redacted]

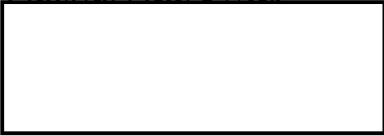
Respectfully,

[redacted signature box]

Administrative Specialist - Management Analysis

Atlanta Field Office

b6



<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

=====
Classification: UNCLASSIFIED

event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) -- [redacted]
(provide to [redacted])
2. Create retirement program - [redacted]
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [redacted] (forward to [redacted])
4. Obtain some photos of your nieces & etc. - [redacted] (forward to [redacted])
[redacted]
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [redacted]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [redacted]
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [redacted]
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9. Request SAC write a retirement congratulation letter. - [redacted]
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[redacted]
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Fruit Platters/Pasta Salad: [redacted]

Deserts/Rolls: [redacted]

Swedish meatballs/Chicken: [redacted]

Pigs-n-a-blanket: [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [redacted]

Respectfully,

[redacted signature box]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted signature box]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

9. Request SAC write a retirement congratulation letter. - [redacted]

10. Ask [redacted] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) - [redacted]

11. Obtain podium w/seal to transport to seventh floor - [redacted]

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Swedish meatballs/Chicken: [redacted]

Pigs-n-a-blanket: [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [redacted]

Respectfully,

[redacted signature box]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted box]



<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[redacted] (AT)(FBI)

From: [redacted] (AT)(FBI)
Sent: Thursday, November 29, 2012 8:29 AM
To: [redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Nope [redacted] has not provided her list as far as I know. I'll follow-up with her about this since she sits on the eight floor around the corner from me.

Respectfully,

[redacted]
*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT) (FBI)
Sent: Wednesday, November 28, 2012 5:42 PM
To: [redacted] (AT)(FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Ok we will start pushing it.

Did [redacted] get us a list of outside folks?
I'll remind the retired folks like [redacted] who is here at
The office on the wire with me tomorrow.

From: [redacted] (AT)(FBI)
Sent: Wednesday, November 28, 2012 4:09 PM

To: [redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

b6

Classification: UNCLASSIFIED
=====

Hi [redacted]

This is pushing it because in order for us to break even with this event we would at least need to get 100 people to pay \$12 which would net \$1200. Minus the cost of the tables would amount to \$895 dollars for food and etc. This should be ample enough funds. The main thing is we need to get a hundred people to commit, any number over this is surplus.

Food per a person: \$8.95
Tables/chairs per person: \$3.05
Total per a person: \$12.00

Respectfully,

[redacted]
*Administrative Specialist - Management Analysis
Atlanta Field Office*



<< OLE Object: Picture (Device Independent Bitmap) >>
"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT) (FBI)
Sent: Wednesday, November 28, 2012 4:04 PM
To: [redacted] (AT)(FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

b6

Classification: UNCLASSIFIED
=====

Hold [redacted]

Table guy came in at \$305 bucks.
We good with our \$12 clams each?
I will be able to help get the tables off the elevator when they show
Up that day.

I will pay for the tables if we are good.

Flyer looks good!

- 11. Obtain podium w/seal to transport to seventh floor - [redacted]
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- 13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [redacted] (Obtain funds from money collected: keep receipt)
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Fruit Platters/Pasta Salad: [redacted]

Deserts/Rolls: [redacted]

Swedish meatballs/Chicken: [redacted]

Pigs-n-a-blanket: [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [redacted]

Respectfully,

[redacted signature box]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted box]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

=====
Classification: UNCLASSIFIED

[redacted] (AT)(FBI)

From: [redacted] (AT) (FBI)
Sent: Wednesday, November 28, 2012 5:42 PM
To: [redacted] (AT)(FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
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The office on the wire with me tomorrow.

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Sent: Wednesday, November 28, 2012 4:09 PM
To: [redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
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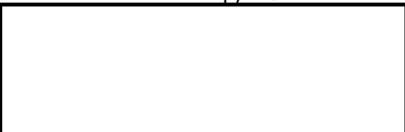
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Food per a person: \$8.95
Tables/chairs per person: \$3.05
Total per a person: \$12.00

b6

Respectfully,

[redacted]
*Administrative Specialist - Management Analysis
Atlanta Field Office*



<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the science of management says is possible." By Colin Powell

From: [redacted] (AT) (FBI)
Sent: Wednesday, November 28, 2012 4:04 PM
To: [redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

b6

Classification: UNCLASSIFIED
=====

Hola [redacted]

Table guy came in at \$305 bucks.
We good with our \$12 clams each?
I will be able to help get the tables off the elevator when they show
Up that day.

I will pay for the tables if we are good.

Flyer looks good!

From: [redacted] (AT) (FBI)
Sent: Wednesday, November 28, 2012 12:04 PM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
[redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
[redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
Cc: [redacted] (AT) (FBI)
Subject: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

b6

Classification: UNCLASSIFIED
=====

Good afternoon,

SA [redacted] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) -- [redacted]
(provide to [redacted])

Swedish meatballs/Chicken: [redacted]

Pigs-n-a-blanket: [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [redacted]

Respectfully,

[redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

Respectfully,

[Redacted]

Administrative Specialist - Management Analysis
Atlanta Field Office

[Redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [Redacted] (AT)(FBI)
Sent: Wednesday, November 28, 2012 12:04 PM
To: [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI);
[Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT)(FBI);
[Redacted] (AT)(FBI); [Redacted] (AT) (FBI); [Redacted] (AT)(FBI)
Cc: [Redacted] (AT) (FBI)
Subject: [Redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

Good afternoon,

SA [Redacted] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) -- [Redacted]
(provide to [Redacted])
 2. Create retirement program - [Redacted]
 3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [Redacted] (forward to [Redacted])
 4. Obtain some photos of your nieces & etc. - [Redacted] (forward to [Redacted])
- [Redacted]

Respectfully,



Administrative Specialist - Management Analysis
Atlanta Field Office



<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[Redacted] (AT)(FBI)

b6

From: [Redacted] (AT)(FBI)
 Sent: Wednesday, November 28, 2012 4:24 PM
 To: [Redacted] (AT)(FBI); [Redacted] (AT)(FBI); [Redacted] (AT)(FBI);
 [Redacted] (AT)(FBI)
 Subject: UPDATE RE [Redacted] RETIREMENT CELEBRATION PRE & POST PLANNING
 AGENDA --- UNCLASSIFIED

Importance: High

Classification: UNCLASSIFIED

Good afternoon Committee,

This is a financial update regarding our expenditures so far for the event. Currently we need to ensure that at least 100 individuals come and help us celebrate [Redacted] retirement. The tables/chairs have come in at a cost of \$305.00 dollars. In which if 100 people pay the \$12.00 then we have a budget of \$1200.00. The breakdown is as follows:

Tables/Chairs per a person cost:	\$3.05
Food/Misc. per-a-person:	\$8.95
Total cost per a person:	\$12.00

b6

Also, the food and misc. may run us less than \$895. Too include, any individuals over the initial 100 seats reserved (rented) will be standing and those funds will be provided to the Criminal ASAC for presentation to SA [Redacted] as the office gift [Redacted] noted a Visa Gift Card will be purchased).

Respectfully,

[Redacted]
 Administrative Specialist - Management Analysis
 Atlanta Field Office

[Redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

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Day before the event: Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

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Drink Stations: Punch/Coffee/Water/Ice - [Redacted]

Vegetable Platters/Cheese Platters: [Redacted]

Fruit Platters/Pasta Salad: [Redacted]

Deserts/Rolls: [Redacted]

Swedish meatballs/Chicken: [Redacted]

Pigs-n-a-blanket: [Redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [Redacted]

Respectfully,

[Redacted Signature]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[Redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

=====
Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[redacted] (AT)(FBI)

From: [redacted] (AT)(FBI)
Sent: Wednesday, November 28, 2012 4:09 PM
To: [redacted] (AT)(FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Hi [redacted]

This is pushing it because in order for us to break even with this event we would at least need to get 100 people to pay \$12 which would net \$1200. Minus the cost of the tables would amount to \$895 dollars for food and etc. This should be ample enough funds. The main thing is we need to get a hundred people to commit, any number over this is surplus.

Food per a person: \$8.95
Tables/chairs per person: \$3.05
Total per a person: \$12.00

Respectfully,

[redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT)(FBI)
Sent: Wednesday, November 28, 2012 4:04 PM
To: [redacted] (AT)(FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Hola [redacted]

Administrative Specialist - Management Analysis

Atlanta Field Office



<< OLE Object: Picture (Device Independent Bitmap) >>

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[redacted] (AT)(FBI)

From: [redacted] (AT) (FBI)
Sent: Wednesday, November 28, 2012 4:04 PM
To: [redacted] (AT)(FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
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Hola [redacted]

Table guy came in at \$305 bucks.
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Flyer looks good!

From: [redacted] (AT)(FBI)
Sent: Wednesday, November 28, 2012 12:04 PM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
[redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI);
[redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI)
Cc: [redacted] (AT) (FBI)
Subject: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Good afternoon,

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(provide to [redacted])
2. Create retirement program - [redacted]

3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [redacted] (forward to [redacted])
4. Obtain some photos of your nieces & etc. - [redacted] (forward to [redacted])
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [redacted]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [redacted]
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [redacted]
8. Request ASAC Criminal write a retirement congratulation letter - [redacted]
9. Request SAC write a retirement congratulation letter. - [redacted]
10. Ask [redacted] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) - [redacted]
11. Obtain podium w/seal to transport to seventh floor - [redacted]
12. Obtain four easels from supply, and photo lab make posters: [redacted] (Get with me regarding the poster information)
13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [redacted] Obtain funds from money collected: keep receipt)
14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)
15. Wrap fork in napkin with red tie and place one at each table setting: committee members

b6

Day before the event: Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

Day of the event: The following individuals please handle food prep and set up as noted below:

- Drink Stations: Punch/Coffee/Water/Ice - [redacted]
- Vegetable Platters/Cheese Platters: [redacted]
- Fruit Platters/Pasta Salad: [redacted]
- Deserts/Rolls: [redacted]
- Swedish meatballs/Chicken: [redacted]

Pigs-n-a-blanket:

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext.

Respectfully,

*Administrative Specialist - Management Analysis
Atlanta Field Office*

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[Redacted] (AT)(FBI)

From: [Redacted] (AT)(FBI)
Sent: Wednesday, November 28, 2012 1:46 PM
To: AT-All
Subject: FW: [Redacted] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

From: [Redacted] (AT) (FBI)
Sent: Wednesday, November 28, 2012 1:25 PM
To: [Redacted] (AT)(FBI)
Subject: [Redacted] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====



rementflyer.d

[Redacted] *Operations Support Technician*

Public Corruption

Atlanta Division



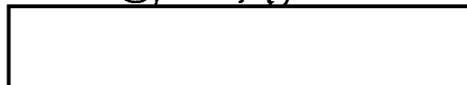
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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED



You are cordially invited to attend the retirement celebration for

Special Agent



b6

When: Thursday, December 13, 2012

2:00 pm – 4:00 pm

Where: 2800 Century Parkway NE,

7th floor

Atlanta, Ga 30345

Cost: \$12

Please join us in roasting (oops) toasting [redacted] twenty-five year career and to her new life in retirement.

Hors d'oeuvres and beverages will be provided.

Her official last day is December 31, 2012.

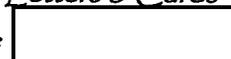
Please RSVP, to [redacted] by December 10th, [redacted] and let us know if you would like to present, roast, or toast to this occasion.

b6



Congratulatory Letters & Cards

Please send to:



Federal Bureau of Investigation,

Atlanta Division

2635 Century Parkway, NE,

Atlanta, Georgia, 30345

[redacted] (AT)(FBI)

From: [redacted] (AT)(FBI)
 Sent: Wednesday, November 28, 2012 12:04 PM
 To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
 [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
 [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
 Cc: [redacted] (AT) (FBI); [redacted] (AT) (FBI)
 Subject: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA ---
 UNCLASSIFIED

Classification: UNCLASSIFIED

=====

Good afternoon,

SA [redacted] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) -- [redacted]
 (provide to [redacted])
2. Create retirement program - [redacted]
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [redacted] (forward to [redacted])
4. Obtain some photos of your nieces & etc. - [redacted] (forward to [redacted])
 [redacted]
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [redacted]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [redacted]
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [redacted]
8. Request ASAC Criminal write a retirement congratulation letter - [redacted]
9. Request SAC write a retirement congratulation letter. - [redacted]

10. Ask [redacted] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) [redacted]

[redacted]

11. Obtain podium w/seal to transport to seventh floor - [redacted]

12: Obtain four easels from supply, and photo lab make posters: [redacted] (Get with me regarding the poster information)

13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [redacted] (Obtain funds from money collected: keep receipt)

14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)

15. Wrap fork in napkin with red tie and place one at each table setting: committee members

Day before the event: Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

Day of the event: The following individuals please handle food prep and set up as noted below:

Drink Stations: Punch/Coffee/Water/Ice - [redacted]

Vegetable Platters/Cheese Platters: [redacted]

Fruit Platters/Pasta Salad: [redacted]

Deserts/Rolls: [redacted]

Swedish meatballs/Chicken: [redacted]

Pigs-n-a-blanket: [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [redacted]

Respectfully,

[redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

=====
Classification: UNCLASSIFIED

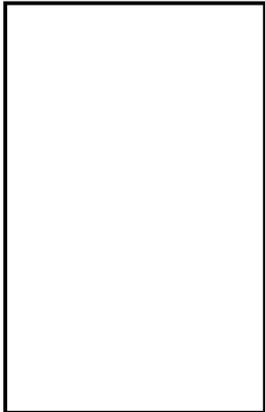
[redacted] (AT)(FBI)

From: [redacted] (AT) (FBI)
Sent: Wednesday, November 28, 2012 11:22 AM
To: [redacted] (AT)(FBI)
Subject: RE: TABLES & CHAIRS FOR RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

I couldn't find your original email

Have these people help you



From: [redacted] (AT)(FBI)
Sent: Monday, November 26, 2012 11:04 AM
To: [redacted] (AT) (FBI)
Cc: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI)
Subject: TABLES & CHAIRS FOR RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Hi [redacted]

First thanks for agreeing to help with [redacted] retirement celebration. As discussed the following represents the rental needs.

1. 10 60" Round tables
2. 7 Oblong tables
3. 110 Black folding chairs
4. Delivery and pick-up of these items is appreciated.

Respectfully,

[redacted]

Administrative Specialist - Management Analysis

Atlanta Field Office



<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the science of management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[Redacted] (AT)(FBI)

From: [Redacted] (AT)(FBI)
Sent: Monday, November 26, 2012 11:04 AM
To: [Redacted] (AT) (FBI)
Cc: [Redacted] (AT) (FBI); [Redacted] (AT) (FBI); [Redacted] (AT) (FBI)
Subject: TABLES & CHAIRS FOR RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Hi [Redacted]

First thanks for agreeing to help with [Redacted] retirement celebration. As discussed the following represents the rental needs.

1. 10 60" Round tables
2. 7 Oblong tables
3. 110 Black folding chairs
4. Delivery and pick-up of these items is appreciated.

Respectfully,

[Redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[Redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

[redacted] (AT)(FBI)

b6

From: [redacted] (AT)(FBI)
Sent: Monday, November 26, 2012 11:01 AM
To: [redacted] (AT) (FBI)
Subject: FW: [redacted] luncheon --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

FYI

Respectfully,

[redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT)(FBI)
Sent: Monday, November 26, 2012 11:00 AM
To: [redacted] (AT) (FBI)
Cc: [redacted] (AT) (FBI); [redacted] (AT) (FBI)
Subject: RE: [redacted] luncheon --- UNCLASSIFIED

b6

Classification: UNCLASSIFIED

=====

Hi [redacted]

As discussed earlier the cost will be \$15 a person. Also, [redacted] has suggested the following menu:

1. Swedish Meatballs
2. Pigs-in-a-blanket
3. Chicken drummetts
4. Vegetable Tray & Dip
5. Cheese Tray
6. Fruit Tray

- 7. Assorted Petite cheese cakes & cookies
- 8. Punch & Water
- 9. Crackers
- 10. Petite croissants'
- 11. Pasta salad

Paper Goods from Party City

- 1. Silver Plates, & cups
- 2. Black napkins, & forks

Respectfully,

[Redacted Signature]

Administrative Specialist - Management Analysis
Atlanta Field Office

[Redacted Address]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [Redacted] (AT) (FBI)
 Sent: Monday, November 26, 2012 9:05 AM
 To: [Redacted] (AT)(FBI)
 Subject: [Redacted] luncheon --- UNCLASSIFIED

Classification: UNCLASSIFIED

Hola chica.

[Redacted] asked me to MC her retirement luncheon so I have to be on my toes.

She mentioned you will be providing the food so that should be good!
 If you know how much the food will be or a final cost per person, if you
 Could let me know as I am trying to figure out how much to charge.
 Would like to give her a gift card with left-over cash-ola as a send-off.

If you need any help, let me know.
 I am working on her Power Point now.

Peace kiddo.



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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[redacted] (AT)(FBI)

From: [redacted] (AT) (FBI)
Sent: Monday, November 19, 2012 10:53 AM
To: [redacted] (AT)(FBI)
Cc: [redacted] (AT)(FBI)
Subject: FW: [redacted] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

[redacted]
The Intel Branch party is scheduled on the same date. I hope one or the other can be changed because I would love to attend both. I'm sure that there are many in my shoes.

Thanks,

[redacted]
*Supervisory Foreign Language Program Coordinator
Atlanta Division*

[redacted]
Translation Request Form
Atlanta Foreign Language Program
Language Services Section (FBIHQ)

From: [redacted] (AT)(FBI)
Sent: Friday, November 16, 2012 9:41 AM
To: AT-All
Subject: FW: [redacted] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Classification: UNCLASSIFIED
=====

Good morning Atlanta Field Office,

After more than 25 years of service, Special Agent (SA) [redacted] has decided to stop chasing boys. LOL!!! That is bad boys. LOL!! In doing so, she's requesting your presence at her retirement celebration, Thursday, December 13, 2012 @ 1:00 p.m. Additional information is forthcoming at a later date, but this is a "SAVE THE DATE" email personally requesting the Atlanta Division's help in sending SA [redacted] off with a fun filled farewell.

We look forward to your presence and support on this day honoring an extremely special lady.

Respectfully,

[Redacted Signature]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[Redacted Title]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[redacted] (AT)(FBI)

From: [redacted] (AT)(FBI)
Sent: Friday, November 16, 2012 10:19 AM
To: [redacted] (AT)(FBI)
Subject: FW: [redacted] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Love it!

From: [redacted] (AT)(FBI)
Sent: Friday, November 16, 2012 9:41 AM
To: AT-All
Subject: FW: [redacted] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Classification: UNCLASSIFIED
=====

Good morning Atlanta Field Office,

After more than 25 years of service, Special Agent (SA) [redacted] has decided to stop chasing boys. LOL!!! That is bad boys. LOL!! In doing so, she's requesting your presence at her retirement celebration, Thursday, December 13, 2012 @ 1:00 p.m. Additional information is forthcoming at a later date, but this is a "SAVE THE DATE" email personally requesting the Atlanta Division's help in sending SA [redacted] off with a fun filled farewell. We look forward to your presence and support on this day honoring an extremely special lady.

Respectfully,

[redacted]
*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[Redacted] (AT)(FBI)

From: [Redacted] (AT)(FBI)
Sent: Friday, November 16, 2012 9:41 AM
To: AT-All
Subject: FW: [Redacted] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Classification: UNCLASSIFIED
=====

Good morning Atlanta Field Office,

After more than 25 years of service, Special Agent (SA) [Redacted] has decided to stop chasing boys. LOL!!! That is bad boys. LOL!! In doing so, she's requesting your presence at her retirement celebration, Thursday, December 13, 2012 @ 1:00 p.m. Additional information is forthcoming at a later date, but this is a "SAVE THE DATE" email personally requesting the Atlanta Division's help in sending SA [Redacted] off with a fun filled farewell. We look forward to your presence and support on this day honoring an extremely special lady.

Respectfully,

[Redacted]
*Administrative Specialist - Management Analysis
Atlanta Field Office*

[Redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

=====
Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[redacted] (AT)(FBI)

From: [redacted] (AT)(FBI)
Sent: Friday, November 16, 2012 9:38 AM
To: [redacted] (AT)(FBI)
Subject: [redacted] RETIREMENT CELEBRATION --- UNCLASSIFIED

b6

Classification: UNCLASSIFIED
=====

Good morning [redacted]
Can you please send this to AT-ALL. Thanks, [redacted]

Good afternoon Atlanta Field Office,

After more than 25 years of service, Special Agent (SA) [redacted] has decided to stop chasing boys. LOL!!! That is bad boys. LOL!! In doing so, she's requesting your presence at her retirement celebration, Thursday, December 13, 2012 @ 1:00 p.m. Additional information is forthcoming at a later date, but this is a "SAVE THE DATE" email personally requesting the Atlanta Division's help in sending SA [redacted] off with a fun filled farewell. We look forward to your presence and support on this day honoring an extremely special lady.

Respectfully,

[redacted]
*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

=====

Classification: UNCLASSIFIED

[Redacted] (AT)(FBI)

From: [Redacted] (AT)(FBI)
Sent: Wednesday, November 14, 2012 2:28 PM
To: [Redacted] (AT) (FBI)
Subject: RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Hi [Redacted]

Please list individuals to assist with your celebration.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

(Note: Asterisks represents these individuals were part of various retirement committees. It would not have been a success without the dedication and help of these young ladies along with the others.)

Also please review the list below and let me know what items you would like included in your celebration. Those with your name besides them will be handled by you, and the others the committee will handle.

1. Create an RSVP list (for formal invitations to be mailed too.) -- [Redacted]
2. Souvenir booklet - Committee
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [Redacted]
4. Obtain some photos of your nieces & etc. - [Redacted]
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [Redacted]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [Redacted]

- 7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement (to be included in the souvenir booklet)- [redacted]
- 8. Request ASAC Criminal write a retirement congratulation letter - [redacted]
- 9. Request SAC write a retirement congratulation letter. - [redacted]
- 10. Provide a picture (if you want a picture) of you to my email via [redacted] (Will be placed on the flyer, front of the souvenir booklet and on the retirement cake). - [redacted]
- 11. Ask [redacted] to photograph the event. (Dec. 13, 2012 @ 12:00) - [redacted]
- 12. Create/Send all employee retirement announcement to [redacted] for submitting to "AT-ALL" - [redacted]
- 13. Create retirement program [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext [redacted]

Respectfully,

[redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

=====
Classification: UNCLASSIFIED

[redacted] (AT)(FBI)

From: [redacted] (AT) (FBI)
Sent: Friday, November 09, 2012 3:36 PM
To: [redacted] (AT) (FBI); [redacted] (AT)(FBI)
Subject: RE: Room in AT&T building --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Thank you- I need to finalize the date because people will scheduling squad parties.

From: [redacted] (AT) (FBI)
Sent: Friday, November 09, 2012 10:50 AM
To: [redacted] (AT) (FBI); [redacted] (AT)(FBI)
Subject: Room in AT&T building --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Per at Highwoods, he will have to check and see if the room is available, they have a lot of construction going on, if that room is not available, he will try to find you a room.

Thanks

[redacted]
Insurance Specialist (Records Management)

=====
Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[Redacted] (AT)(FBI)

From: [Redacted] (AT) (FBI)
Sent: Friday, November 09, 2012 10:50 AM
To: [Redacted] (AT) (FBI); [Redacted] (AT)(FBI)
Subject: Room in AT&T building --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====
Per [Redacted] at Highwoods, he will have to check and see if the room is available, they have a lot of construction going on, if that room is not available, he will try to find you a room.

Thanks

[Redacted]
Administrative Specialist (Records Management)

=====
Classification: UNCLASSIFIED

[Redacted] (AT)(FBI)

From: [Redacted] (AT)(FBI)
Sent: Tuesday, November 06, 2012 4:03 PM
To: [Redacted] (AT) (FBI)
Subject: SAVE-THE-DATE ATLANTA ALL EMAIL --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Hey [Redacted]

Please read the below "Save-The-Date" announcement regarding your retirement celebration. Edit if needed and forward back to me for submission to ASAC Secretary to send to "AT-ALL".

Good afternoon Atlanta Field Office,

After more than 25 years of service, Special Agent (SA) [Redacted] has decided to stop chasing boys. LOL!!! That is bad boys. LOL!! In doing so, she's requesting your presence at her retirement celebration, Thursday, December 13, 2012 @ 1:00 p.m. Additional information is forthcoming at a later date, but this is a "SAVE THE DATE" email personally requesting the Atlanta Division's help in sending SA [Redacted] off with a fun filled farewell. We look forward to your presence and support on this day honoring an extremely special lady.

Respectfully,

[Redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[Redacted]