

FEDERAL BUREAU OF INVESTIGATION
FOI/PA
DELETED PAGE INFORMATION SHEET
FOI/PA# 1258341-0

Total Deleted Page(s) = 6

Page 12 ~ Duplicate;
Page 22 ~ Duplicate;
Page 35 ~ Duplicate;
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FEDERAL BUREAU OF INVESTIGATION
FOI/PA
DELETED PAGE INFORMATION SHEET
FOI/PA# 1205567-0

Total Deleted Page(s) = 6

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Classification: UNCLASSIFIED

9am works for me!

b6

Atlanta Division

From: [REDACTED] (AT) (FBI)
Sent: Monday, December 10, 2012 11:32 AM
To: [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)
Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

I'm around in the am – does 9 am work for everyone to meet?

From: [REDACTED] (AT)(FBI)
Sent: Monday, December 10, 2012 8:48 AM
To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)
Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

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"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [REDACTED] (AT) (FBI)
Sent: Friday, December 07, 2012 2:11 PM
To: [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]
 (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]
 (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED]
 (AT) (FBI); [REDACTED] (AT) (FBI)
Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

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Thanks for keeping us organized on this .

So far the tables are ordered and I will touch base with them on Monday to get a Final confirmation and how-to for the drop off on Thursday.
I will probably need help to take them off the elevator and to set them up if anyone Is available that morning.
The Hold Harmless Agreement needed by Highwoods for us to use the space is before The SAC for a second time as they changed the signature line. We will have this at Highwoods on Monday am.
The PowerPoint presentation is almost done and will be ready.

I have the following who will say a few words:

[redacted] with SWAT plaque presentation
 [redacted] – US Attorney's office
 [redacted] – very few words...
 SAC – presentation of creds

Is there anyone else we know of who will say a few words? ☐ Family?

Let me know and I will put them ion the agenda.

I will have a draft of the agenda on Monday

We'll go over it then.

Thanks much.

From: (AT)(FBI)
Sent: Friday, December 07, 2012 12:26 PM
To: (AT) (FBI); (AT) (FBI); (AT) (FBI); (AT)
 (FBI); (AT) (FBI); (AT) (FBI); (AT) (FBI);
 (AT)(FBI); (AT)(FBI); (AT) (FBI); (AT)(FBI);
 (AT) (FBI); (T) (FBI)
Subject: RE: RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

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Good morning Committee,

I wanted to first thank each of you for your hard work and dedication to making sure event is "AWESOME". I wanted to touch base with each of you to see how you're coming along with handling your assignments (previous email notes below). Please provide me with an update as soon as time permits. Also can you please handle making place cards for the head table? Currently the names are as follows:

SAC Mark Giulano
 ASAC Angela Tobon

There are two or three additional names, but I'll provide them to you upon return in the office on Monday.

Respectfully,

*Administrative Specialist - Management Analysis
 Atlanta Field Office*

<< OLE Object: Picture (Device Independent Bitmap) >>

From: [REDACTED] (AT)(FBI)
Sent: Wednesday, November 28, 2012 12:04 PM
To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]
(AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI)
Cc: [REDACTED] (AT) (FBI)
Subject: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good afternoon,

SA [REDACTED] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) -- [redacted]
[redacted] (provide to [redacted])
2. Create retirement program - [redacted]
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [redacted] (forward to [redacted])
4. Obtain some photos of your nieces & etc. - [redacted] (forward to [redacted])
[redacted]
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [redacted]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [redacted]
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [redacted]
8. Request ASAC Criminal write a retirement congratulation letter [redacted]

9. Request SAC write a retirement congratulation letter. - []

10. Ask [] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) - []

11. Obtain podium w/seal to transport to seventh floor - []

12: Obtain four easels from supply, and photo lab make posters: [] (Get with me regarding the poster information)

13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [] (Obtain funds from money collected: keep receipt)

14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)

15. Wrap fork in napkin with red tie and place one at each table setting:

16. Handle posters: []

Day before the event: Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

Day of the event: The following individuals please handle food prep and set up as noted below:

Drink Stations: Punch/Coffee/Water/Ice - []

Vegetable Platters/Cheese Platters: []

Fruit Platters/Pasta Salad: []

Deserts/Rolls: []

Swedish meatballs/Chicken: []

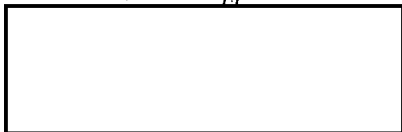
Pigs-n-a-blanket: []

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. []

Respectfully,

[]
Administrative Specialist - Management Analysis

Atlanta Field Office



<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

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From: [REDACTED] (AT)(FBI)
Sent: Monday, December 10, 2012 8:48 AM
To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)
Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good morning &

Can you please provide the committee with an attendance count? So we can get an ideal as to if we have reached 100 attendees regarding the budget. Thanks.

Respectfully,

Administrative Specialist - Management Analysis
Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [REDACTED] (AT)(FBI)
Sent: Monday, December 10, 2012 8:36 AM
To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)
Subject: RE [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED
Importance: High

Classification: UNCLASSIFIED

Good morning Committee,

When I made the arrangements with the table/chair company they have agreed to come and set the tables up for us on Wednesday on the seventh floor. We'll need individuals to help

us set up the decorations and etc. Also ☐ can you please check and see if we can bring the podium over on Wednesday.

can you check with at Highwoods to see what time we can access the room for the table delivery, and to decorate on Wednesday. Afterwards can you contact the table company and let them know what time they can deliver the tables/chairs or have them call your cell phone when they're in route.

Committee once [] gets a time for that, then we'll set up a time to meet over there. Also, those committee members who are available Wednesday morning we'll need to try and meet for about .30 minutes at the main building to get additional leads to handle regarding purchasing the food and etc. Thanks everyone for your assistance and I'm sure [] will be pleased.

Respectfully,

Administrative Specialist - Management Analysis
Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [REDACTED] (AT) (FBI)
Sent: Friday, December 07, 2012 2:11 PM
To: [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]
 (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]
 (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED]
 (AT) (FBI); [REDACTED] (AT) (FBI)
Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Thanks for keeping us organized on this

So far the tables are ordered and I will touch base with them on Monday to get a Final confirmation and how-to for the drop off on Thursday.
I will probably need help to take them off the elevator and to set them up if anyone Is available that morning.
The Hold Harmless Agreement needed by Highwoods for us to use the space is before

Administrative Specialist - Management Analysis
Atlanta Field Office

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [REDACTED] (AT)(FBI)
Sent: Wednesday, November 28, 2012 12:04 PM
To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)
Cc: [REDACTED] (AT) (FBI)
Subject: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Good afternoon.

SA [REDACTED] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) --
2. Create retirement program -

3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [] (forward to [])
4. Obtain some photos of your nieces & etc. - [] (forward to [])
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - []
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - []
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - []
8. Request ASAC Criminal write a retirement congratulation letter []
9. Request SAC write a retirement congratulation letter. []
10. Ask [] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) - []
11. Obtain podium w/seal to transport to seventh floor - []
- 12: Obtain four easels from supply, and photo lab make posters: [] (Get with me regarding the poster information)
13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [] (Obtain funds from money collected: keep receipt)
14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)
15. Wrap fork in napkin with red tie and place one at each table setting: []
16. Handle posters: []

Day before the event: Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

Day of the event: The following individuals please handle food prep and set up as noted below:

Drink Stations: Punch/Coffee/Water/Ice - []
 Vegetable Platters/Cheese Platters: []
 Fruit Platters/Pasta Salad: []

Deserts/Rolls: [REDACTED]

Swedish meatballs/Chicken: [REDACTED]

Pigs-n-a-blanket: [REDACTED]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [REDACTED]

Respectfully,

[REDACTED]
Administrative Specialist - Management Analysis
Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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[redacted] (AT) (FBI)

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From: [redacted] (AT) (FBI)
Sent: Monday, December 10, 2012 12:38 PM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI)
Subject: SA [redacted] Retirement

Good Afternoon,

I just wanted to RSVP for [redacted] Retirement Celebration. No need to count me in the number for food . . . the FIG is having their holiday lunch on the same day, but I do want to come celebrate [redacted] Thanks! Do you all need any assistance?

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Classification: UNCLASSIFIED

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

Classification: UNCLASSIFIED

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can you check with at Highwoods to see what time we can access the room for the table delivery, and to decorate on Wednesday. Afterwards can you contact the table company and let them know what time they can deliver the tables/chairs or have them call your cell phone when they're in route.

Committee once [] gets a time for that, then we'll set up a time to meet over there. Also, those committee members who are available Wednesday morning we'll need to try and meet for about .30 minutes at the main building to get additional leads to handle regarding purchasing the food and etc. Thanks everyone for your assistance and I'm sure [] will be pleased.

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Administrative Specialist - Management Analysis
Atlanta Field Office

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From: [REDACTED] (AT) (FBI)

Sent: Friday, December 07, 2012 2:11 PM

To: [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]
 (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]
 (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED]
 (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]

Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Thanks for keeping us organized on this

So far the tables are ordered and I will touch base with them on Monday to get a Final confirmation and how-to for the drop off on Thursday.

I will probably need help to take them off the elevator and to set them up if anyone is available that morning.

The Hold Harmless Agreement needed by Highwoods for us to use the space is before The SAC for a second time as they changed the signature line. We will have this at Highwoods on Monday am.

I have the following who will say a few words:

– US Attorney's office

SAC – presentation of creds

Let me know and I will put them ion the agenda.

We'll go over it then.

b6

Thanks much.

Sent: Friday, December 07, 2012 12:26 PM

To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)
[REDACTED] (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]
(AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED]
(AT) (FBI); [REDACTED] (AT) (FBI)

Subject: RE: RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good morning Committee,

I wanted to first thank each of you for your hard work and dedication to making sure [REDACTED] event is "AWESOME". I wanted to touch base with each of you to see how you're coming along with handling your assignments (previous email notes below). Please provide me with an update as soon as time permits. Also, [REDACTED] can you please handle making place cards for the head table? Currently the names are as follows:

SAC Mark Giulano
ASAC Angela Tobon

There are two or three additional names, but I'll provide them to you upon return in the office on Monday.

Pigs-n-a-blanket:

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext

Respectfully,

*Administrative Specialist - Management Analysis
Atlanta Field Office*

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Deserts/Rolls:

[Redacted]

Swedish meatballs/Chicken:

[Redacted]

Pigs-n-a-blanket:

[Redacted]

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Respectfully,

[Redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[Redacted]

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Atlanta Field Office

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Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

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I have the following who will say a few words:

with SWAT plaque presentation

1- US Attorney's office

— very few words...

SAC – presentation of creds

Is there anyone else we know of who will say a few words? Family?

Let me know and I will put them ion the agenda.

I will have a draft of the agenda on Monday

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[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)
Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

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Administrative Specialist - Management Analysis
Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [REDACTED] (AT)(FBI)
Sent: Wednesday, November 28, 2012 12:04 PM
To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]
(AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI)
Cc: [REDACTED] (AT) (FBI)
Subject: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

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Good afternoon,

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

Classification: UNCLASSIFIED

From: [REDACTED] (AT) (FBI)
Sent: Monday, December 10, 2012 11:32 AM
To: [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)
Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

From: [REDACTED] (AT)(FBI)
Sent: Monday, December 10, 2012 8:48 AM
To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
Subject: RE [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Respectfully,

[REDACTED]
 Administrative Specialist - Management Analysis
 Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [REDACTED] (AT)(FBI)
Sent: Monday, December 10, 2012 8:36 AM
To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)
 (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]
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Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED
Importance: High

Classification: UNCLASSIFIED
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 Administrative Specialist - Management Analysis

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- very few words...

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(AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT)(FBI)
 Cc: [REDACTED] (AT)(FBI)
 Subject: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
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Good afternoon,

SA [REDACTED] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) -- [REDACTED]
 [REDACTED] provide to [REDACTED]
2. Create retirement program - [REDACTED]
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [REDACTED] (forward to [REDACTED])
4. Obtain some photos of your nieces & etc. - [REDACTED] (forward to [REDACTED])
 [REDACTED]
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [REDACTED]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [REDACTED]
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [REDACTED]
8. Request ASAC Criminal write a retirement congratulation letter - [REDACTED]
9. Request SAC write a retirement congratulation letter. - [REDACTED]
10. Ask [REDACTED] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) - [REDACTED]
11. Obtain podium w/seal to transport to seventh floor - [REDACTED]
12. Obtain four easels from supply, and photo lab make posters: [REDACTED] (Get with me regarding the poster information)

13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: (Obtain funds from money collected: keep receipt)

14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)

15. Wrap fork in napkin with red tie and place one at each table setting:

16. Handle posters:

Day before the event: Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

Day of the event: The following individuals please handle food prep and set up as noted below:

Drink Stations: Punch/Coffee/Water/Ice -

Vegetable Platters/Cheese Platters:

Fruit Platters/Pasta Salad:

Deserts/Rolls:

Swedish meatballs/Chicken:

Pigs-n-a-blanket:

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext.

Respectfully,

Administrative Specialist - Management Analysis
Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

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****Correction****

I am only available early morning.

From: [REDACTED] (AT) (FBI)
Sent: Monday, December 10, 2012 2:05 PM
To: [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI)
Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

I should be available after 12pm.

From: [REDACTED] (AT)(FBI)
Sent: Monday, December 10, 2012 8:48 AM
To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED]
(AT) (FBI); [REDACTED] (AT) (FBI)
Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

From: [REDACTED] (AT)(FBI)
Sent: Monday, December 10, 2012 8:48 AM
To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
(AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED]
(AT) (FBI); [REDACTED] (AT) (FBI)
Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good morning

Can you please provide the committee with an attendance count? So we can get an idea as to if we have reached 100 attendees regarding the budget. Thanks.

Respectfully,

Administrative Specialist - Management Analysis
Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [REDACTED] (AT)(FBI)
Sent: Monday, December 10, 2012 8:36 AM
To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)
Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED
Importance: High

Classification: UNCLASSIFIED

Good morning Committee,

When I made the arrangements with the table/chair company they have agreed to come and set the tables up for us on Wednesday on the seventh floor. We'll need individuals to help us set up the decorations and etc. Also can you please check and see if we can bring the podium over on Wednesday.

can you check with at Highwoods to see what time we can access the room for the table delivery, and to decorate on Wednesday. Afterwards can you contact the table company and let them know what time they can deliver the tables/chairs or have them call your cell phone when they're in route.

Committee once [] gets a time for that, then we'll set up a time to meet over there. Also, those committee members who are available Wednesday morning we'll need to try and meet for about .30 minutes at the main building to get additional leads to handle regarding purchasing the food and etc. Thanks everyone for your assistance and I'm sure [] will be pleased.

Respectfully,

Administrative Specialist - Management Analysis
Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From [REDACTED] (AT) (FBI)

Sent: Friday, December 07, 2012 2:11 PM

To: [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
 (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
 (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT)(FBI);
 (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);

Subject: RE: RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Thanks for keeping us organized on this

So far the tables are ordered and I will touch base with them on Monday to get a Final confirmation and how-to for the drop off on Thursday.

I will probably need help to take them off the elevator and to set them up if anyone is available that morning.

The Hold Harmless Agreement needed by Highwoods for us to use the space is before The SAC for a second time as they changed the signature line. We will have this at Highwoods on Monday am.

The PowerPoint presentation is almost done and will be ready.

I have the following who will say a few words:

with SWAT plaque presentation
 – US Attorney's office
 – very few words...
 SAC – presentation of creds

Is there anyone else we know of who will say a few words? ☐ Family?

Let me know and I will put them ion the agenda.

I will have a draft of the agenda on Monday.
We'll go over it then.

Thanks much.

From: [REDACTED] (AT)(FBI)
Sent: Friday, December 07, 2012 12:26 PM
To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]
(AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED]
(AT) (FBI); [REDACTED] (AT) (FBI)
Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good morning Committee,

I wanted to first thank each of you for your hard work and dedication to making sure [redacted] event is "AWESOME". I wanted to touch base with each of you to see how you're coming along with handling your assignments (previous email notes below). Please provide me with an update as soon as time permits. Also [redacted] can you please handle making place cards for the head table? Currently the names are as follows:

SAC Mark Giulano
ASAC Angela Tobon

[redacted] (AT) (FBI)

b6

From: [redacted] (AT) (FBI)
Sent: Tuesday, December 11, 2012 7:29 AM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI)
Subject: RE: SA [redacted] Retirement --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

[redacted]

b6

Go ahead and email [redacted] She'll let you know if we need any assistance with [redacted] party.

[redacted]

Atlanta Division

[redacted]

From: [redacted] (AT) (FBI)
Sent: Monday, December 10, 2012 12:38 PM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI)
Subject: SA [redacted] Retirement

b6

Good Afternoon,

I just wanted to RSVP for [redacted] Retirement Celebration. No need to count me in the number for food . . . the FIG is having their holiday lunch on the same day, but I do want to come celebrate [redacted] Thanks! Do you all need any assistance?

=====
Classification: UNCLASSIFIED

[redacted] (AT) (FBI)

From: [redacted] (AT) (FBI)
Sent: Tuesday, December 11, 2012 2:07 PM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI)
Cc: [redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION --- UNCLASSIFIED

b6

Classification: UNCLASSIFIED
=====

Hello Ladies,

I was out of the office on SL on yesterday. Please place my name on the list of attendees for [redacted] luncheon. I am sending the \$12.00 by [redacted] Thank you.

[redacted]
ELSUR Operations Technician
Atlanta Division's ELSUR Control Center (ELCC)

[redacted]
From: [redacted] (AT)(FBI)
Sent: Monday, December 10, 2012 4:55 PM
To: AT-All
Subject: FW: [redacted] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

**Just a friendly reminder [redacted] retirement celebration is December 13,
2 pm - 4 pm. See the attached flyer.**

Classification: UNCLASSIFIED
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Classification: UNCLASSIFIED
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<< File [redacted] retirementflyer.docx >>

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[redacted] (AT) (FBI)

b6

From: [redacted] (AT)(FBI)
Sent: Tuesday, December 11, 2012 2:19 PM
To: [redacted] (AT) (FBI)
Cc: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA
--- UNCLASSIFIED

Importance: High

Classification: UNCLASSIFIED
=====

Hi [redacted]

The funds for the vase we will take out of the money collected. It seems as though we should have enough to cover it. As of early this morning we had 61 individuals confirmed coming. After speaking with [redacted] additional individuals will be paying tomorrow as well as some paying on Thursday. Also, I am assured some more local office employees probably paid since this morning. So no worries. You should have the funds by Thursday afternoon.

Also [redacted] and [redacted] can you please send a financial report to the following individuals as soon as possible. Also make sure to include the outstanding payments that we need to handle as follows: [redacted] (\$\$\$ [redacted] invoice (\$120: Fruit/Vegetable Trays), [redacted] invoice (\$\$\$: Plates/Cups/Napkins/Forks/Coffee cups), [redacted] (\$36.00: Dollar Store) [redacted] (\$308: table rental), and [redacted] (\$171: Gift). b6

[redacted]

Respectfully,

[redacted]

Administrative Specialist - Management Analysis
Atlanta Field Office

[redacted]



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT) (FBI)
Sent: Tuesday, December 11, 2012 1:37 PM
To: [redacted] (AT) (FBI)
Cc: [redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

b6

Classification: UNCLASSIFIED
=====

Hey [redacted]

FYI – The total cost for [redacted] crystal vase which also includes an engraved pewter plaque is \$170.70.

[redacted]

From: [redacted] (AT) (FBI)
Sent: Monday, December 10, 2012 1:02 PM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
(FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
(AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
(AT) (FBI); [redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
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b6

Anytime works for me.

Respectfully,

[redacted]

*Administrative Specialist - Management Analysis
Atlanta Field Office*

[redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT) (FBI)
Sent: Monday, December 10, 2012 11:32 AM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
(AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);

(AT)(FBI); [redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI); [redacted]
(AT) (FBI); [redacted] (AT) (FBI); [redacted]
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
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b6

I'm around in the am – does 9 am work for everyone to meet?

From: [redacted] (AT)(FBI)
Sent: Monday, December 10, 2012 8:48 AM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT)
(FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT)
(AT)(FBI); [redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI); [redacted]
(AT) (FBI); [redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

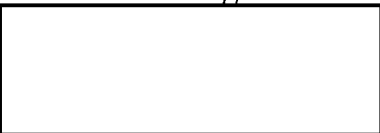
Classification: UNCLASSIFIED
=====

Good morning [redacted]

Can you please provide the committee with an attendance count? So we can get an ideal as to if we have reached 100 attendees regarding the budget. Thanks.

Respectfully,

[redacted]
Administrative Specialist - Management Analysis
Atlanta Field Office



<< OLE Object: Picture (Device Independent Bitmap) >>
"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT)(FBI)
Sent: Monday, December 10, 2012 8:36 AM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT)
(FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT)
(AT)(FBI); [redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI); [redacted]
(AT) (FBI); [redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED
Importance: High

When I made the arrangements with the table/chair company they have agreed to come and set the tables up for us on Wednesday on the seventh floor. We'll need individuals to help us set up the decorations and etc. Also can you please check and see if we can bring the podium over on Wednesday.

can you check with at Highwoods to see what time we can access the room for the table delivery, and to decorate on Wednesday. Afterwards can you contact the table company and let them know what time they can deliver the tables/chairs or have them call your cell phone when they're in route.

Committee once [] gets a time for that, then we'll set up a time to meet over there. Also, those committee members who are available Wednesday morning we'll need to try and meet for about .30 minutes at the main building to get additional leads to handle regarding purchasing the food and etc. Thanks everyone for your assistance and I'm sure [] will be pleased.

Administrative Specialist - Management Analysis
Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [REDACTED] (AT) (FBI)
Sent: Friday, December 07, 2012 2:11 PM
To: [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)
Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

7/10/15 2:10pm

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/ RECHNER, 1999: 5/199	

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [REDACTED] (AT)(FBI)
Sent: Wednesday, November 28, 2012 12:04 PM
To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]
(AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI)
Cc: [REDACTED] (AT) (FBI)
Subject: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

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SA [REDACTED] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

Vegetable Platters/Cheese Platters: [REDACTED]

Fruit Platters/Pasta Salad: [REDACTED]

Deserts/Rolls: [REDACTED]

Swedish meatballs/Chicken: [REDACTED]

Pigs-n-a-blanket: [REDACTED]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [REDACTED]

Respectfully,

[REDACTED]
Administrative Specialist - Management Analysis
Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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 Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[REDACTED] (AT) (FBI)

From: [REDACTED] (AT) (FBI)
Sent: Tuesday, December 11, 2012 2:25 PM
To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)
Subject: FW: [REDACTED] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Hey guys, I plan on being there, and I've got a FLEOA plaque to present. Sorry for the late response, I've been in and out! ;-()

Thanks,

[REDACTED]

From: [REDACTED] (AT)(FBI)
Sent: Monday, December 10, 2012 4:55 PM
To: AT-All
Subject: FW: [REDACTED] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

**Just a friendly reminder [REDACTED] retirement celebration is December 13,
2 pm - 4 pm. See the attached flyer.**

Classification: UNCLASSIFIED
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Classification: UNCLASSIFIED
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[REDACTED]
retirementflyer.docx

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED



<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[redacted] (AT) (FBI)

b6

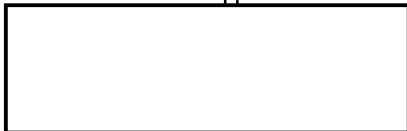
From: [redacted] (AT)(FBI)
Sent: Tuesday, December 11, 2012 3:55 PM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA
--- UNCLASSIFIED

Classification: UNCLASSIFIED
=====

Hi [redacted]
How many people have paid?

Respectfully,

[redacted]
*Administrative Specialist - Management Analysis
Atlanta Field Office*



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT) (FBI)
Sent: Tuesday, December 11, 2012 3:43 PM
To: [redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED
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Good afternoon everyone,

I just wanted to give you a 'running total' of the financial report for the party:

Total amount collected: \$ 534.00 (this includes four checks @ \$12 totaling \$48)

Less Payments disbursed:

(95.91) - used cash to purchase napkins, plates, cups, forks

(140.00) - cash given to [redacted] 12/11/12 (Fruit/Vegetable Trays)
(30.00) - cash given to [redacted] 12/11/12 (to pick up dessert plates - 150 plates)

Total payments disbursed:

(265.91)

Total amount \$ remaining:

\$268.09

Payments outstanding:

(308.00) - table rental for [redacted]

(36.00) - Dollar Store purchase

(\$\$\$\$) - purchase from Michael's [redacted]

(171.00) - gift purchased by [redacted]

Total payments outstanding:

(515.00) - estimated as purchase from Michael's is unknown

Monies over/under:

(246.91)

Monies needed to

Collect to break even: \$246.91

In order to break even, monies need to be collected from approximately 21 people @ \$12 ($246.91/12 = 20.5758333$ or 20.6 or 21).

[redacted] I will count the money again tomorrow to verify that I have the correct amount remaining. It should also be noted that \$48 of the monies collected includes four checks (\$12 each).

These finances are based upon monies that were counted as of 3:21pm this afternoon.

[redacted]
Atlanta Division
[redacted]

From: [redacted] (AT)(FBI)

Sent: Tuesday, December 11, 2012 2:19 PM

To: [redacted] (AT) (FBI)

Cc: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI)

Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Importance: High

Classification: UNCLASSIFIED

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Hi [redacted]

The funds for the vase we will take out of the money collected. It seems as though we should have enough to cover it. As of early this morning we had 61 individuals confirmed coming.

After speaking with [redacted] additional individuals will be paying tomorrow as well as some paying on Thursday. Also, I am assured some more local office employees probably paid since this morning. So no worries. You should have the funds by Thursday afternoon. b6

Also [redacted] and [redacted] can you please send a financial report to the following individuals as soon as possible. Also make sure to include the outstanding payments that we need to handle as follows: [redacted] (\$\$\$: Michaels'), [redacted] invoice (\$120: Fruit/Vegetable Trays) [redacted] invoice (\$\$\$: Plates/Cups/Napkins/Forks/Coffee cups) [redacted] (\$36.00: Dollar Store) [redacted] (\$308: table rental), and [redacted] (\$171: Gift).

[redacted]

Respectfully,

[redacted]

Administrative Specialist - Management Analysis
Atlanta Field Office

[redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [redacted] (AT) (FBI)
Sent: Tuesday, December 11, 2012 1:37 PM
To: [redacted] (AT) (FBI)
Cc: [redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

b6

Classification: UNCLASSIFIED

=====

Hey [redacted]

FYI - The total cost for [redacted] crystal vase which also includes an engraved pewter plaque is \$170.70.

[redacted]

From: [redacted] (AT) (FBI)
Sent: Monday, December 10, 2012 1:02 PM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT)



<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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[REDACTED] (AT) (FBI)

From: [REDACTED] (AT) (FBI)
 Sent: Tuesday, December 11, 2012 3:43 PM
 To: [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED]
 (AT) (FBI)
 Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA
 --- UNCLASSIFIED

Classification: UNCLASSIFIED
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Good afternoon everyone,

I just wanted to give you a 'running total' of the financial report for the party:

Total amount collected: \$ 534.00 (this includes four checks @ \$12 totaling \$48)

Less Payments disbursed:

(95.91) - used cash to purchase napkins, plates, cups, forks
 (140.00) - cash given to [REDACTED] 12/11/12 (Fruit/Vegetable Trays)
 (30.00) - cash given to [REDACTED] 12/11/12 (to pick up dessert plates - 150 plates)

Total payments disbursed:

(265.91)

Total amount \$ remaining:

\$268.09

Payments outstanding:

(308.00) - table rental for [REDACTED]
 (36.00) - Dollar Store purchase
 (\$\$\$\$) - purchase from Michael's [REDACTED]
(171.00) - gift purchased by [REDACTED]
 Total payments outstanding: (515.00) - estimated as purchase from Michael's is unknown

b6

Monies over/under: (246.91)

Monies needed to

Collect to break even: \$246.91

In order to break even, monies need to be collected from approximately 21 people @ \$12 ($246.91/12 = 20.5758333$ or 20.6 or 21).

[REDACTED] I will count the money again tomorrow to verify that I have the correct amount remaining. It should also be noted that \$48 of the monies collected includes four checks (\$12 each).

These finances are based upon monies that were counted as of 21pm this afternoon.

[REDACTED]
 Atlanta Division
 [REDACTED]

From: [redacted] (AT)(FBI)
Sent: Tuesday, December 11, 2012 2:19 PM
To: [redacted] (AT) (FBI)
Cc: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI)
Subject: RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED
Importance: High

b6

Classification: UNCLASSIFIED

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Hi [redacted]

The funds for the vase we will take out of the money collected. It seems as though we should have enough to cover it. As of early this morning we had 61 individuals confirmed coming. After speaking with [redacted] additional individuals will be paying tomorrow as well as some paying on Thursday. Also, I am assured some more local office employees probably paid since this morning. So no worries. You should have the funds by Thursday afternoon.

Also, [redacted] and [redacted] can you please send a financial report to the following individuals as soon as possible. Also make sure to include the outstanding payments that we need to handle as follows [redacted] (\$\$\$: Michaels'), [redacted] invoice (\$120: Fruit/Vegetable Trays) [redacted] invoice (\$\$\$: Plates/Cups/Napkins/Forks/Coffee cups), [redacted] (\$36.00: Dollar Store), [redacted] (\$308: table rental), and [redacted] (\$171: Gift).

[redacted]

Respectfully,

[redacted]

*Administrative Specialist.- Management Analysis
Atlanta Field Office*

[redacted]

b6

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

Classification: UNCLASSIFIED

From:	(AT)(FBI)
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To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)

(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]

(AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED]

(AT) (FBI); [REDACTED] (AT) (FBI)

Classification: UNCLASSIFIED

Good morning

Respectfully,

Administrative Specialist - Management Analysis

Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

From: [REDACTED] (AT)(FBI)

Sent: Monday, December 10, 2012 8:36 AM

To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)

(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]

(AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED]

(AT) (FBI); [REDACTED] (AT) (FBI)

Importance: High

I have the following who will say a few words:

SAC – presentation of creds

Is there anyone else we know of who will say a few words? ☐ Family?

Let me know and I will put them ion the agenda.

We'll go over it then.

Thanks much.

From: [REDACTED] (AT)(FBI)
Sent: Friday, December 07, 2012 12:26 PM
To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good morning Committee,

I wanted to first thank each of you for your hard work and dedication to making sure [REDACTED] event is "AWESOME". I wanted to touch base with each of you to see how you're coming along with handling your assignments (previous email notes below). Please provide me with an update as soon as time permits. Also, [REDACTED] can you please handle making place cards for the head table? Currently the names are as follows:

Respectfully,

Administrative Specialist - Management Analysis
Atlanta Field Office

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

Classification: UNCLASSIFIED

SA [REDACTED] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

(AT) (FBI)

From: [REDACTED] (AT) (FBI)
Sent: Tuesday, December 11, 2012 4:38 PM
To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
Cc: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);
Subject: [REDACTED] Retirement --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good Afternoon everyone... I have you on the list for attending, if you could please send payment to myself or [redacted] as soon as possible it would be greatly appreciated!! We would like to have by Noon tomorrow PLEASE AND THANK YOU!!! ☺

Operations Support Technician
Public Corruption
Atlanta Division

Classification: UNCLASSIFIED

[redacted] (AT) (FBI)

From: [redacted] (AT) (FBI)
Sent: Wednesday, December 12, 2012 7:51 AM
To: [redacted] (AT) (FBI)
Cc: [redacted] (AT)(FBI); [redacted] (AT)(FBI)
Subject: RE: [redacted] Retirement --- UNCLASSIFIED

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Classification: UNCLASSIFIED

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[redacted]
[redacted] paid. I thought I marked her as 'paid'.

[redacted]
Atlanta Division
[redacted]

From: [redacted] (AT) (FBI)
Sent: Tuesday, December 11, 2012 4:38 PM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
(AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);
(AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI); [redacted] (AT)(FBI); [redacted] (AT)(FBI);
(AT) (FBI); [redacted] (AT)(FBI); [redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT)
(FBI)
Cc: [redacted] (AT)(FBI); [redacted] (AT) (FBI)
Subject: [redacted] Retirement --- UNCLASSIFIED

b6

Classification: UNCLASSIFIED

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Good Afternoon everyone... I have you on the list for attending, if you could please send payment to myself or [redacted] as soon as possible it would be greatly appreciated!! We would like to have by Noon tomorrow PLEASE AND THANK YOU!!! ☺

[redacted] Operations Support Technician
Public Corruption
Atlanta Division
[redacted]

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Classification: UNCLASSIFIED

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[REDACTED] (AT) (FBI)

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From: [REDACTED] (AT) (FBI)
Sent: Tuesday, December 11, 2012 3:30 PM
To: [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]
 (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED]
 (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED]
 (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]
Subject: RE: [REDACTED] RETIREMENT ATTIRE --- UNCLASSIFIED

PE

Operations Support Technician
Public Corruption
Atlanta Division

23

Classification: UNCLASSIFIED

=====

Good afternoon Committee Members,

Please wear either black, white or red on Thursday for [] celebration. Any way you wear these colors is fine. Also, men please wear your normal attire (suit, and tie, or slacks and tie). Thanks

Respectfully,

[]
Administrative Specialist - Management Analysis
Atlanta Field Office



<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

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[redacted]

From: [redacted] (AT)(FBI)
Sent: Tuesday, December 11, 2012 3:29 PM
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT)
(FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI); [redacted]
(AT)(FBI); [redacted] (AT) (FBI); [redacted] (AT)(FBI); [redacted] (AT) (FBI); [redacted]
(AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI)
Subject: [redacted] RETIREMENT ATTIRE --- UNCLASSIFIED

b6

Classification: UNCLASSIFIED
=====

Good afternoon Committee Members,
Please wear either black, white or red on Thursday for [redacted] celebration. Any way
you wear these colors is fine. Also, men please wear your normal attire (suit, and tie, or slacks
and tie). Thanks

Respectfully,

[redacted]
*Administrative Specialist - Management Analysis
Atlanta Field Office*



<< OLE Object: Picture (Device Independent Bitmap) >>
*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin
Powell*

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

Importance: High

[illegible]

Thanks!

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Classification: UNCLASSIFIED

Good morning Committee,

This email is sent with heartfelt gratitude for the amount of passion and teamwork displayed not only in preparing for SA [redacted] retirement celebration, but for the amount of exceptional teamwork displayed by your unselfish service in assisting me with securing the voluminous amount of my personal property. I appreciate all of your hard work exhibited with setting up Wednesday, and working until 7:00 p.m. Thursday night to flip the room back in the condition we found it in. Special gratitude to [redacted] for handling obtaining the men to break the tables and chairs down. Much much much gratitude for the strength and muscles you guys displayed. Love each of you and thanks again.

Also, "HAPPY HOLIDAYS".



Respectfully,

Administrative Specialist - Management Analysis
Atlanta Field Office



"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

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Classification: UNCLASSIFIED

Classification: UNCLASSIFIED

Have a good holiday and I look forward to seeing you all soon.

Classification: UNCLASSIFIED

From	(AT)(FBI)
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Sent: Friday, December 14, 2012 8:50 AM

To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)
[REDACTED] (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED]
(AT)(FBI); [REDACTED] AT (FBI); [REDACTED] AT (FBI); [REDACTED] (AT) (FBI); [REDACTED]
(AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI)

Cc: [REDACTED] (AT) (FBI)

Subject: EXCEPTIONAL TEAM WORK DISPLAYED --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good morning Committee,

This email is sent with heartfelt gratitude for the amount of passion and teamwork displayed not only in preparing for SA [REDACTED] retirement celebration, but for the amount of exceptional teamwork displayed by your unselfish service in assisting me with securing the voluminous amount of my personal property. I appreciate all of your hard work exhibited with setting up Wednesday, and working until 7:00 p.m. Thursday night to flip the room back in the condition we found it in. Special gratitude to [REDACTED] for handling obtaining the men to break the tables and chairs down. Much much much gratitude for the strength and muscles you guys displayed. Love each of you and thanks again.

Also, "HAPPY HOLIDAYS".



Respectfully,

Administrative Specialist - Management Analysis
Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

Classification: UNCLASSIFIED

Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[redacted]
From: [redacted]
Sent: Wednesday, December 12, 2012 5:22 PM
To: [redacted]
Subject: [redacted] party

Hey everyone,

[redacted] wanted me to pass on that we need to be at the 2800 building for set up between 10:15 - 10:30 tomorrow morning.

[redacted] told you 9:15 tomorrow, but it has been changed to 10:15 - 10:30.

Thanks.

[redacted]

[redacted]

From: [redacted]
Sent: Wednesday, December 12, 2012 5:25 PM
To: [redacted]
Subject: Re: [redacted] party

Ok. Thanks [redacted]

----- Original Message -----

From: [redacted]
To: [redacted]
Sent: Wed Dec 12 17:21:46 2012
Subject: [redacted] party

Hey everyone,

[redacted] wanted me to pass on that we need to be at the 2800 building for set up between 10:15 - 10:30 tomorrow morning.

[redacted] told you 9:15 tomorrow, but it has been changed to 10:15 - 10:30.

Thanks.

[redacted]

[redacted]

From: [redacted]
Sent: Wednesday, December 12, 2012 5:37 PM
To: [redacted]
Subject: Re: [redacted] party

Thanks [redacted]

----- Original Message -----

From: [redacted]
To: [redacted]
Sent: Wed Dec 12 17:21:46 2012
Subject: [redacted] party

Hey everyone,

[redacted] wanted me to pass on that we need to be at the 2800 building for set up between 10:15 - 10:30 tomorrow morning.

[redacted] told you 9:15 tomorrow, but it has been changed to 10:15 - 10:30.

Thanks.

[redacted]

[redacted]

From: [redacted]
Sent: Wednesday, December 12, 2012 5:26 PM
To: [redacted]
Subject: Re: [redacted] party

Thanks [redacted]

----- Original Message -----

From: [redacted]
To: [redacted]
Sent: Wed Dec 12 17:21:46 2012
Subject: [redacted] party

Hey everyone,

[redacted] wanted me to pass on that we need to be at the 2800 building for set up between 10:15 - 10:30 tomorrow morning.

[redacted] told you 9:15 tomorrow, but it has been changed to 10:15 - 10:30.

Thanks.